

Curriculum Vitae

Сυμβίβηση Βίτας



PERSONAL INFORMATION

Full name : Ahmed Belguith

Gender : Male

Marital status : Single

Date of birth : 25/08/1992

Nationality : Tunisian

Phone number : 0094766259127

Address : Abuhamour Doha

Email: ahmedbelguith1992@gmail.com

Employment Objective

Seeking a challenging leadership position in a progressive environment to contribute the productivity and profitability of the organization and offering environment opportunity to grow.

EDUCATIONAL QUALIFICATIONS:

- ❖ Completed **Bachelor of Literature Division - Tunis**
- ❖ Successfully completed **Certification of Customs Clearance – Tunis**

- ❖ Successfully completed **Certification of Customs Clearance – Qatar**

Professional Experiences:

- ❖ From Mars 2014 to January 2015: Assistant manager in Scorpion showroom - Tunis
- ❖ From May 2015 to April 2016 : Assistant store manager in Ferrero Company- Libya
- ❖ From July 2017 to May 2019 : Sales man in Ansar Gallery - Qatar
- ❖ From June 2019 to Present : Customs Clearance in Ansar Gallery – Qatar

Profile

A highly motivated attitude, loyal individual, having excellent interpersonal, communication and presentation skills. Ability to work effectively with initiative under high pressure, I consider myself to be ambitious, hardworking, responsible and a determined person. I believe that the key to successful employment is punctuality, excellent attendance and dedication. Overall, I possess very good communicative skills and can relate to all persons in appropriate manner in Arabic, French and English, which I believe is one of my important and advantageous traits.

Personal Responsibilities

- ❖ Ability to work as part of team.
- ❖ Creative vision.
- ❖ Ability to follow instructions closely.
- ❖ Good at manual work.
- ❖ Good mathematical ability.
- ❖ Comfortable with heights.
- ❖ Good level of personal fitness and endurance.
- ❖ Great communication skills
- ❖ Ability to delegate.

- ❖ Develop and implement employee performance evaluations and improvement plans.
- ❖ Resolve customer problems or complaints by determining optimal solutions.
- ❖ Conduct regular store meetings.
- ❖ Manage speed of service results, controls inventory that is used for service orders.
- ❖ Responsible for the overall organization and appearance of the service center.
- ❖ Responsible for preparation of work schedules.

Computer Proficiency

- ❖ Excellent computer & Internet Skills.
- ❖ Very good typing speed.
- ❖ MS OFFICE: frequently used in College Reports.
- ❖ Good Knowledge by all software and hardware preparing.

Soft Skills

- ❖ Personal selling, identifying and targeting new business.
- ❖ Exploiting new areas of opportunity.
- ❖ Defining call objectives, Time/territory management and day Planning.
- ❖ Planning and prioritize meetings.
- ❖ Identify various milestones that lead to your objective.
- ❖ Information Gathering.
- ❖ Prospecting and Business development.
- ❖ Opening the Call, investigating customer need asking the right questions.
- ❖ Use effective questioning and listening techniques to uncover customer needs.
- ❖ Handling Customer objections effectively.
- ❖ Handling and Communicating Skills
- ❖ Ways to Handle Difficult Clients.
- ❖ Using products to solve client's problems.
- ❖ Key Account Management.

Skills and Qualities :

- ❖ Creative flair and excellent attention to detail.
- ❖ Ability to work quickly and creatively as part of team.
- ❖ Patience, stamina, physical agility and ability to work comfortably at heights.
- ❖ Good numeracy skills.

Key Skills

Communications -Good written and verbal presentation skills. Use proper grammar and have a good speaking voice. Interpersonal Skills - able to get along well with co-workers and accept supervision. Flexible willing to try new things and I am interested in improving efficiency on assigned tasks. Attention to Detail -Concerned with quality. Produce work that is orderly and attractive. Ensure tasks are completed correctly and on time. Patience- Able to be patient and to listen attentively Tact and Diplomacy- Able to deal with demanding people without getting upset or angry. IT knowledge- Microsoft Office Suite (Word, Excel, Power Point), ORACLE system.

Languages

- ✓ **Arabic (native language)**
- ✓ **English (fluent)**
- ✓ **French (fluent)**

